

Consider how your organization addresses workplace violence by answering the following questions. Fill in the circle that is most applicable.

Section 1: History of workplace violence considerations

1. There is a history of physical assaults/attacks.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never
2. There are threats of physical assaults/attacks.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never

Section 2: Type of work environment considerations

3. Employees carry out inspections or have enforcement duties.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never
4. Employees work with people who may be in distress (unemployment, have a grievance, addictions, etc.).			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never
5. Employees come into contact with people with people they are not familiar with.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never
6. Employees handle money, valuables, or prescription drugs.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never
7. Employees work alone or in isolated areas.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never
8. Employees work in or near buildings or areas where there is a risk of violent crime.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never
9. Employees work in areas with poor office design or layout.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never
10. Employees work in areas with a lack of appropriate security measures.			
<input type="radio"/> Often	<input type="radio"/> Sometimes	<input type="radio"/> Rarely	<input type="radio"/> Never

Answer the questions in sections 3 and 4 by identifying a number on the scale of 1-10, with 10 being full agreement with the statement. Fill in the circle that is most applicable.

Section 3: Organizational culture considerations

11. Some forms of violent behaviours (e.g., threats, pushing) are tolerated.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

12. Safety of staff is not a high priority for our organization.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

13. An attitude exists about potential for violence that *"This is just part of the job"*.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

Section 4: Workplace violence policy and procedure considerations

14. Our organization has a policy on workplace violence.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

15. The policy on workplace violence is reviewed with all new employees.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

16. Our policy clearly states what constitutes inappropriate behaviour by employees, employers, clients, customers, and strangers.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

17. Our policy specifically addresses physical violence (assault, threats), not just psychological violence (bullying, harassment).

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

18. Our policy is enforced at all levels.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

19. Our policy outlines a clear process for reporting incidents.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

20. Everyone takes the reporting of incidents seriously and complies.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5	6	7	8	9	10

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